

RFW – Critical Minerals Pilot Program

Application Questions

Instructions: Fill in **all** sections **carefully**. Provide sufficient details for reviewers to assess the merit of the opportunity. Refer to the Program Guidelines to determine what you should include in each section of the proposal. If you want reviewers to consider supporting documentation, please refer to specific document titles in your answers below and upload these documents in the Attachment – Additional Supporting Documents section. Attachments must be **brief**.

APPLICATION DATA	
Project Title	
Application Number	

SECTION 1: BACKGROUND

Are you a non-profit organization with an Ontario based bank account, post-secondary education institution in Ontario, school/school board, non-profit organization, or Indigenous community based in Ontario?

Provide a brief description of your organization. Detail your experience running programs for students (please specify the audience segments: Kindergarten – Grade 4, Grade 5-9, Grade 10-12, Post-secondary).

Please explain why you are the best fit to run the program with focus on STEM or Skilled Trades, that includes underrepresented groups.

Please identify your partner(s) and explain why they are well-suited to deliver on the program. Please specify how they will contribute to the program.

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SECTION 2: PROGRAM DESIGN

How many underrepresented and equity-deserving groups of students will you support through your program? Identify the audience segment you plan to engage (audience segments include Kindergarten – Grade 4, Grade 5-9, Grade 10-12, or post-secondary).

State your goals and objectives for your program. Explain how your program will help develop a talent pipeline into the automotive and mobility sector.

What delivery methods will you use for your program? (e.g., weekly camps, daily camps, or other formats).

Identify the regions of Ontario you plan to delivery your program in and why (minimum of 1 region: refer to program guidelines for map of Ontario regions).

Outline what type of content (ie. Technical, STEM, or Skilled Trades) you will be focusing on in your program. Explain what makes your program innovative and why you are well suited to create programming for the audience segments, regions, and/or sector. Explain how it will relate to the Critical Minerals, Automotive and Mobility Sector – with a focus on mining, EV battery manufacturing, or EV battery recycling.

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SECTION 3: PROGRAM DEPLOYMENT AND IMPLEMENTATION

Please provide a work plan for the program with key timelines, milestones, and activities listed from August 1,2024 to September 30, 2024. Please explain how your program will be interactive for students, and what tools you plan to use.

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SECTION 4: PROGRAM LOGISTICS AND ADMINISTRATION

For all eligible applicants: Please describe your project team’s capacity and expertise. Identify the key team members who will be responsible for delivering the programs and why they are qualified to carry out this work.

For Indigenous communities: Identify the representative(s) who will represent your community in the deployment of the program. Please detail how they will be involved in every aspect of the program.

For Other Eligible Organizations: Identify the staff member(s) who will represent your organization’s matching contribution to the program. Please detail how they will be involved in every aspect of the program.

For all eligible applicants: If you are hiring new staff for your program, outline your hiring and training plans.

For all eligible applicants: What other resources will you use to deliver your program? (e.g., hardware/software, other digital tools, etc.)

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SECTION 5: EQUITY, DIVERSITY AND INCLUSION

Explain how your program will enhance your organization/community's commitment to equity, diversity, and inclusion. Please include:

- Which equity-deserving and underrepresented groups you intend to engage;
- The practices/activities you will undertake to support them; and
- The accessibility considerations you will embed into your program.

Describe the impact your program will have by focusing on equity-deserving and underrepresented groups.

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SECTION 6: MARKETING, PROMOTION, AND OUTREACH

Outline your marketing, promotion, and outreach strategy. Please specify how you will raise awareness, promote recruitment, and change perception among the following stakeholder groups: underrepresented groups of students, guardians, industry, academic institutions, other local ecosystem partners.

- Please outline an approximate engagement and recruitment metrics you will collect (e.g., # of underrepresented groups of students participating, # of partnerships within local ecosystem, or other metrics).

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SECTION 7: MONITORING AND EVALUATION

Please note that by applying for these program funds, you are declaring that you will utilize OVIN's pre- and post-program surveys, presenting a midterm presentation with the program's progress in addition to filling out the final report.

Please acknowledge in the space that you have read the statement and agree with it:

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Below you can find more information on what to expect from the surveys:

Student survey data (Starting from Grade 4)

- Participant gender
- Number and proportion of participants from rural and remote communities (if applicable)
- Program's impact on mining/ A&MS knowledge and awareness
- Program's impact on general interest in the mining/A&MS
- Program's impact on participants' interest in pursuing a career in the mining/A&MS
- Program's impact on STEM skills development

Instructor survey data:

- Perspectives on the program's success
- Number and proportion of underrepresented participants
- Impact on student awareness and interest in the mining and automotive sector
- Impact on student's interest in pursuing a career in the mining and automotive sector
- Impact on technical/STEM skills development and interest

Data and information from instructors and program coordinators:

- Program design and implementation details
 - Overall program focus and strategy
 - Number of mentorship opportunities (if applicable)
 - Number of industry tours (if applicable)
- Total number of collaborations and partnerships (industry partners, school boards, non-profits, post-secondary institutions, Indigenous communities etc...) created throughout the program
- Total number, as well as which cities, towns, and counties programming was delivered in

Below is an open section to share any further comments:

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SECTION 8: BUDGET BREAKDOWN AND JUSTIFICATION

A. Please provide a budget and detailed justification of the budget you are requesting for your program. Please include how you plan to spend the funds requested from June 2024 to August 2024 based on OVIN's flow of funding requirements

Item Description	Payee	Source of Funds	Type of Funds	Budget Category	Quantity	Unit	Rate	Total

Budget Justification

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